

**Sandgroper Caravanners Inc.
Management Committee Minutes
Held at
Peppermint Grove Beach, Capel
Friday 3rd February 2023 at 11.05am**



Attendance: Helen Bizzill, Lyn Mitchell, Di Young, Ian Moore, Chris Back, Jacquie Adams, Brian Bizzill

Apologies: None.

Visitors: Helen Schell

Minutes: A Review of the Minutes of the previous committee meeting held at Whitegum Farm, York on Friday 25 November, 2022 was undertaken. Minutes approved by Chris Back, seconded by Jacquie Adams.

Correspondence:

Inward:

- 30.11.22 Email from Jerry and Debra Curchin requesting a retrospective leave of absence.
- 03.12.22 Email from Richard Palmer attaching documents for the ACCWA AGM.
- 04.12.22 Email from Richard Palmer with additional ACCWA AGM documents.
- 05.12.22 Email from Brian Bizzill to all members re the attendance list at the New Year rally at Pinjarra Holiday Park.
- 06.12.22 Email from Richard Palmer attaching the 2023 State Rally Newsletter to be held at Pingelly 12-16 October 2023.
- 10.12.22 Email from Richard Palmer attaching the Sandgroper's Affiliation fees invoice for 2023.
- 11.12.22 Email from Richard Palmer regarding the new way to book your club into RAC parks.
- 16.12.22 Email from Sharon and Rod Burge who are travelling Australia, wishing all members a very Merry Christmas.
- 19.12.22 Email to Committee from Brian Bizzill attaching the 2024 proposed rally locations.
- 22.12.22 Email from Richard Palmer from ACCWA re AGM Minutes and Delegates Minutes.
- 02.01.23 Email from Brian Wales to Secretary asking for a copy of the rallies planned for 2023.

Outward:

- 01.11.22 Email from Helen Bizzill to Jerry and Debra Curchin accepting their request for a leave of absence.
- 01.11.22 Email from Lyn Mitchell to Ian Moore requesting that Ian notes Jerry and Debra Curchin's leave of absence on his membership records.
- 01.12.22 Email from Lyn Mitchell to committee members attaching a copy of the Minutes from the committee meeting at Whitegum Farm.

- 01.12.22 Email from Lyn Mitchell forwarding Richard Palmer's email with attachments for the ACCWA AGM to be held on Wednesday 7 December 2022.
- 01.12.22 Email from Richard Palmer forwarded by Lyn Mitchell to members with additional attachments for the ACCWA AGM.
- 04.12.22 Email from Lyn Mitchell to members attaching the Minutes from the committee meeting at Whitegum Farm.
- 06.12.22 Forwarded email from Richard Palmer to members attaching the 2023 State Rally Newsletter to be held at Pingelly 12-16 October 2023.
- 10.12.22 Forwarded Richard Palmer's email to the Treasurer Di Young regarding the Sandgroper's affiliation fees for 2023.
- 11.12.22 Forwarded Richard Palmer's email to Helen and Brian Bizzill regarding the new way to book your club into RAC parks.
- 27.12.22 Forwarded email from Richard Palmer from ACCWA to members re AGM Minutes and Delegates Minutes.
- 02.01.23 Email to Brian Wales from Lyn Mitchell providing a copy of the rallies planned for 2023.
- 27.01.23 Email from Lyn Mitchell to members regarding any issues for the upcoming Committee Agenda.

Inward and outward correspondence approved by Di Young, seconded by Ian Moore.

Treasurer's report: Di Young.

The committee noted that the club's bank balance was \$3,211.57 as at 29 January 2023 and that the club is holding \$232.00 which has been paid into the club's bank account by members for the Nocturnal tour to be held in May 2023 at the Gnaala Mia rally.

The committee also noted that all members' fees are paid up. The majority of members are continuing to enter their rally expenses via the website and only a few had failed to do so. The committee were surprised to note that despite this, the Whitegum Farm rally spending by members was \$5,144 and the Pinjarra Holiday Park rally spending by members was \$4,175. These are significant amounts of money being put into the local communities through our visits. Approved by Chris Back, seconded by Helen Bizzill.

Membership Secretary's report: Ian Moore

As at the 30th January 2023, membership still stands at 24 vans as Graham Kent has had his request for a one year leave of absence approved. There are four Friends and Associate members. Ian Moore reported that he had contacted Margaret Kerrigan who has decided not to renew her associate membership. However, she would still like to receive a copy of the Gossip a little longer. Ian reiterated that to ensure their ongoing membership, all members are required to pay their fees on time and to attend at least four rallies per year.

Ian reported that Jack and Deanne Muir were attending their second rally as visitors.

Ian advised that he and Beth have attended 50 rallies. Helen Bizzill and the committee congratulated Ian and Beth on this milestone. Ian and Beth were later formally presented with their 50 rallies badge by Helen Bizzill at the Opening of the Rally.

Approved by Chris Back, seconded by Lyn Mitchell

Rally Coordinator's report: Brian Bizzill

Brian provided a listing of proposed rally locations for 2024 and the committee approved the following rallies:

2024 Rally List

January	J. H. Abrahams Park, Crawley
February	Binningup Caravan Park
March	Lake Brockman Tourist Park
April	RAC Cervantes Caravan Park
May	Jennacubine Hall
June	Willowbrook Farm
July	Narrogin Caravan Park
August	Wongan Hills Caravan Park
September	Bindoon Hall and Oval (AGM)
October	Tag along rally – 12 days in the South West and Great Southern
November	Big Valley Camp
December	Experience Lancelin Caravan Park (New Year Rally)

Moved Lyn Mitchell, seconded Ian Moore.

General business:

- 1. Membership Resignation:** The committee accepted with regret Cheryl Kent's resignation as Vice President and as a member of Sandgroppers and noted her significant contribution to the club over many years. Approved Helen Bizzill, seconded Chris Back.
- 2. Leave of Absence:** The committee agreed to grant a 12 month leave of absence for Graham Kent. Helen Bizzill will send Graham a confirmation email. Approved Ian Moore, seconded Di Young.
- 3. Committee positions:** Following the separation of Cheryl and Graham Kent, replacements were needed for the position of Vice President, Editor of the Gossip and Delegate for the ACCWA meetings. Ian Moore has agreed to take on the role of Vice President as well as Membership Officer.

As a result, a general committee member was needed to fill Ian's general committee position. Chris Back and Chris Young agreed to share the role as the club's ACCWA delegate and noted that only one position would have voting rights.

*Subsequent to the committee meeting, Helen Bizzill addressed the members at the rally and all positions were filled as per the following listing:

Position	Name	Phone	Email
President	Helen Bizzill	0417 913 050	helenbizzill@hotmail.com
Vice President and Membership Officer	Ian Moore	0417 237 334	ian1406@bigpond.net.au
Secretary	Lyn Mitchell	0409 204 470	lynmitchell168@gmail.com
Treasurer	Dianne Young	0419 911 775	di.young@hotmail.com
Committee Member	Chris Back	0439 997 790	chrisback1950@gmail.com
Committee Member	Jaquie Adams	0416 081 020	jacqueadams@gmail.com
Committee Member	Laraine Allen	0416 035 318	missava05@hotmail.com
Rally Coordinator	Brian Bizzill	0419 940 907	brianbizzill@gmail.com
Newsletter Editor	Linda Haig	0422 237 802	lhaig@icloud.com
Joint ACCWA Delegates	Chris Back	0439 997 790	chrisback1950@gmail.com
	Chris Young	0419 941 757	chris.young61@hotmail.com

- 4. Provision of the Sandgroper Bank Account Details:** The committee noted that to pay for the hire fees for the Bindoon oval and Hall for the AGM rally in September 2023, the club would be required to provide its bank account details to spacetoco.com.au who would debit our account. The Shire of Chittering has allocated the bookings to spacetoco.com.au. It is the only way to secure a booking and requires the club to have a membership with spacetoco and allow them to debit our bank account. The committee had serious concerns about this process, especially given that the club has around \$2,800 in the bank account. Helen Bizzill moved that the club does not accept this booking condition and that Brian Bizzill will contact the Shire direct or make a different choice for a venue for our AGM. Moved Helen Bizzill, seconded Di Young.
- 5. Proposed Draft Re-wording of By-Law 4.4 Payment of Fees:** The committee noted that there were contradictions between the club's Model Rules and its By-Laws. The committee was particularly concerned with the wording of By-Law 4.4 Payment of Fees, which states:

4.4 Payment of Fees

- 4.4.1 Membership shall be deemed to have lapsed if the annual subscription and any special purpose fee are not paid in full within two months of the date on which they were established.
- 4.4.2 Due consideration of the above provision shall be given to any members who may be overseas or interstate during the period by which fees must be paid.
- 4.4.3 Any lapsed member who wishes to renew their membership will be treated as a new applicant. A lapsed member will be required to pay any nomination fee, annual subscription and special purpose fee applicable at the time of application for readmission.

Given that the Model Rules overrule the By-Laws, the committee agreed that a motion be put to the members at the AGM in September 2023 for the members to give consideration to replacing the wording in By-Law 4.4 (above) to bring it into line with the exact wording from the Model Rules, Division 2 Memberships which reads:

Division 2 – Membership Fees

12. Membership Fees

- (1) The committee must determine the entrance fee (if any) and the annual membership fee (if any) to be paid for membership of the Association.
- (2) The fees determined under subrule (1) may be different for different classes of membership.
- (3) A member must pay the annual membership fee to the treasurer, or another person authorized by the committee to accept payments, by the date (the **Due Date**) determined by the committee.
- (4) If a member has not paid the annual membership fee within the period of 3 months after the due date, the member ceases to be a member on the expiry of that period.
- (5) If a person who has ceased to be a member under subrule (4) offers to pay the annual membership fee after the period referred to in that subrule has expired –
 - (a) the committee may, at its discretion, accept that payment; and
 - (b) if the payment is accepted, the person's membership is reinstated from the date the payment is accepted.

Approved Chris Back, seconded Lyn Mitchell.

In addition, the committee moved that as existing clause 17.1 of the By-Laws suggests that the committee can change the By-Laws, rather than the members, it was recommended members give consideration at the September AGM to changing By-Law 17.1 to the exact wording from the Model Rules Part 8 – General Matters, 64 By-Laws, (1) which states that:

Part 8 – General Matters

64. By-Laws

- (1) The Association may, by resolution at a general meeting, make, amend or revoke by-laws.

Approved Di Young, seconded Ian Moore.

6. Any Other Business

National Rally – Ian Moore advised that he, Beth and Glenda Olesen were going to the National Rally and would like to take a flag or banner representing Sandgroppers. The committee agreed Ian should take the club banner to the event.

Sandgroper Funds

Di Young advised that as the club has \$2,800 in the bank account, whether anyone had any ideas on how to spend some of that money. Some suggestions included holding the AGM at a local hotel and have a lunch there subsidised by the club or perhaps make a reservation for the Bakehouse at Bindoon for an afternoon tea that could be subsidised by the club. It was decided that the committee should review this issue at the next meeting.

ACCWA Meeting

Ian Moore attended the recent ACCWA meeting at Bull Creek that was to include a meeting for people travelling to the National Rally but that didn't eventuate. However, Ian did bring back from that meeting some stickers that have been prepared by ACCWA stating that "Be a caravan club member" and "This vehicle is self-contained" meaning it has a grey water tank. Ian made the stickers available for members who wanted one.

Spare Nocturnal Tour tickets

Chris Back advised that he will now be away in May when the Nocturnal Tour at Gnaala Mia will be held. He will make those tickets available to members on the waiting list.

Meeting Closed 12.50pm

Next Management Committee meeting

To be held at the Gnaala Mia rally in May 2023.

Signed as a true and correct record of the meeting:

President

Secretary

Date

Date